



TDES Weekly Updates 2017-18 5.4.18

The portal will close today, May 4. Thank you for all of your hard work!!

Composite

The composite is due for all staff members, including Paras today, **May 4**. Composites should be scheduled now and completed prior to the May 4 deadline. Note that the TDES portal will **close** at the end of the day on May 4 and the system will not be accessible after that date. Please be sure to print a copy of your final rating.

The Composite is the final assessment of the teacher's performance. The Composite is not an average of ratings on the various part of the TDES Process; the Composite is intended to demonstrate the teacher's level of **attainment** and **sustainment** by the end of the year.

The Composite also requires a final, overall performance rating based on the preponderance of the evidence in the portal. Additional evidence cannot be added at the Composite. The evaluator should determine this rating based on the five observations and the evidence provided this school year. Although the walkthroughs are not rated, WT evidence should also be considered when determining a final rating.

Per the CBA, no teacher can be overall Accomplished if he or she has any Developing or Ineffective ratings on the Composite rubric. If the teacher is between Skilled and Accomplished look to the ratings and evidence for the Power Components to help make the final determination. The Power Components are: 1c, 1e, 2b, 2c, 2d, 3c, 3d, 4a, 4f. Please remember to email tdes@clevelandmetroschools.org if your Composite is not completed by May 4.

eTPES

New teachers are currently receiving activation emails from eTPES. eTPES is the state's evaluation portal. The email comes from no-reply@ohiotpes.com. Please click the link in the email to activate your account. You will need to log in again to see your final rating at the end of the year. If you are a new teacher and have not received your activation email yet please email the TDES mailbox.

All teachers and RSP providers must:

- Log in to eTPES to see their SGM & summative rating.
- Print a copy of their final rating sheet for their records.
- Verify their name in eTPES matches their name in the TDES portal for accuracy reporting.



TDES Appeals

The appeals process for teachers is outlined in the CBA, Article 13, Section 1, H (p.55 in the bound copy). Appeals should be sent to the Academic Superintendent (Network Leader) first for resolution, then to the Steering Committee Co-Chairs if desired. Teachers please state in your email to TDES@clevelandmetroschools.org what aspect(s) of the process you are appealing so the Network Leader or the TDES Co-Chairs know what to review. If you are appealing to the Co-chairs it is helpful to have your network leaders' response.

H. Appeals process – Following the first formal announced observation event and any subsequent event, a teacher may request the intervention and/or support of the Network Leader within ten (10) working days. The Network Leader will review the evidence regarding the events to date, and may take one or more of the following actions: 1. Co-evaluate the next event or events; 2. Assign a new evaluator to conduct a new evaluation to replace the prior event(s); 3. Uphold the evidence of the event; 4. Provide intervention, including more training, for the evaluator. The network Leader shall submit an electronic record of the request, his/her response, and the outcome of the appeal within ten (10) working days. The teacher may appeal the Network Leader response to the TDES Steering Committee co-chairs within ten (10) working days via the TDES Mailbox tdes@clevelandmetroschools.org.

OTES Training

OTES certification is required to evaluate teachers. All CMSD evaluators must take three days of OTES training and test in a proctored environment. Registration can be done through the ODE via your STARS account. The training will be held at the ESC on June 27-29, August 28-30, and September 11-13. Evaluators should sign up for only 1 training session. OTES renewal certification must also be taken in a proctored setting. Please contact Cheryl Shelton to schedule your proctored certification test.

OPES Training

Certification is required to evaluate administrators. All CMSD evaluators must take two days of OPES training and test in a proctored environment. Registration can be done through the ODE via your STARS account. The training will be held at the ESC on June 18-19, August 22-23, and October 3-4. Evaluators should sign up for only 1 training session. OPES renewals must also be taken in a proctored setting. Please contact Cheryl Shelton to schedule your proctored certification test.



Note: These deadlines are “soft deadlines” meant for pacing guidance only. The only hard deadline is the portal closure **May 4**.

TDES Year Round Calendar 2017-2018

Event	Date
Portal Opens	July 26
GP/IP 16-17 Due	August 18
WT 1 Due	September 8
FAO Due	November 9
Para D1/D4	December 15
WT2 Due	December 22
UO Due	February 16
Para D2/D3	March 23
WT3 Due	March 23
Composite Due	May 4

TDES Traditional and Extended Year School Calendar 2017-2018

Event	Date
Portal Opens	August 21
GP/IP 16-17 Due	September 8
WT 1 Due	October 6
FAO Due	November 17
Para D1/D4	December 15
WT2 Due	February 2
UO Due	March 9
Para D2/D3	March 23
WT3 Due	April 13
Composite Due	May 4

RSP Calendar 2017-2018

Event	Date
Portal Open	August 21
GP/IP 16-17 Due	September 8
FAO Due	December 21
DS-1	March 23
DS-2	April 20

